



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

## **NEATH PORT TALBOT COUNTY BOROUGH COUNCIL**

### **Cabinet**

**29 May 2019**

### **Joint Report of the Director of Finance and Corporate Services and Head of Legal Services**

#### **Matter for Decision**

#### **Wards Affected:**

All Wards

#### **Report Title**

Submission and acceptance of grant applications

#### **Purpose of the Report:**

To provide delegated authority to Chief Officers and Assistant Chief Officers of Neath Port Talbot County Borough Council (“the Council”) to submit applications for grant funding and accept offers of grant funding via the signature of grant agreements.

#### **Executive Summary:**

To provide delegated authority to Chief Officers and Assistant Chief Officers of the Council to submit applications for grant funding and accept offers of grant funding via the signature of grant agreements to ensure strict timescales can be met.

## **Background:**

The Council makes applications for grant funding in respect of a variety of its functions or where it is the lead authority in respect of regional collaborations. These grant applications are made to organisations such as the Welsh Government, UK Government and other national organisations. In addition, the Welsh Government makes available grants for specific purposes which is shared between the local authorities in Wales for which individual service plans may be required to draw down the funding.

Often strict timescales are imposed on officers to submit grant applications or accept grant funding. When entering into grant funding, the Council is usually required to sign up to a grant agreement which sets out the appropriate terms and conditions of any grant funding.

When such agreements are received discussion and consideration of the issue is had with the Director of Finance and Corporate Service and/or the Head of Financial Services. The proposed acceptance is then signed either by the appropriate Corporate Director or where two signatories are required, the appropriate Corporate Director and the Director of Finance and Corporate Services (or in his absence the Head of Financial Services).

As part of accepting offers of grant funding, officers are required to sign documentation confirming they have the necessary authority to accept the funding.

## **Financial Impacts:**

There are no immediate financial impacts with this report. When grant applications are accepted, consideration to terms and considerations will be considered by the Director of Finance and Corporate Services

and/or Head of Financial Services prior to acceptance of the same, seeking legal and other advice where appropriate.

**Integrated Impact Assessment:**

There is no requirement to undertake an Integrated Impact Assessment for this report as no decision is being made here to enter into or apply for any grant application but to ensure the appropriate authority is in place to submit grant applications and accept offers of grant funding.

**Valleys Communities Impacts:**

No implications

**Workforce Impacts:**

No implications

**Legal Impacts:**

When entering into grant funding, the Council is usually required to sign up to a grant agreement which sets out the appropriate terms and conditions of any grant funding. Consideration is given to the terms and conditions of any grant funding seeking the advice of the Head of Legal Services where appropriate.

**Risk Management Impacts:**

Failure to implement the proposed recommendation could result in the Council being unable to submit a grant application or accept the funding in the strict timescales which are often imposed.

**Consultation:**

There is no requirement for external consultation on this item'

**Recommendations:**

It is recommended that delegated authority be granted to:

- (a) the Chief Executive, Corporate Directors, the Assistant Chief Executive and Chief Digital Officer and all Heads of Service to submit grant applications for any matter within their respective areas or where the Council acts as a lead authority for regional collaboration;
- (b) the Chief Executive, Corporate Directors, the Assistant Chief Executive and Chief Digital Officer and all Heads of Service be granted delegated authority to enter into any grant agreement in respect of any grant funding subject to consultation with the Director of Finance and Corporate Services or Head of Finance. Where two signatories are required to a grant agreement, the two signatories shall be the Corporate Director or a Head of Service within that same directorate and the Director of Finance and Corporate Services or Head of Finance or in their absence the Chief Executive or Head of Legal Services; and
- (c) the Head of Legal Services to update the Constitution of Neath Port Talbot County Borough Council as may be appropriate to implement these changes.

**Reasons for Proposed Decision:**

To ensure that the necessary internal authorities are in place to submit a grant application and accept offers of grant funding.

**Implementation of Decision:**

The decision is proposed for implementation after the three day call in period'

**Appendices:**

None

**List of Background Papers:**

The Constitution of Neath Port Talbot County Borough Council

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